

Special Event Permit

This form is intended for use when the applicant is requesting to hold an event on Municipality of Ritchot property or required a street closure.

Applicant	Organization
Name:	Name:
Address:	Address:
City:	City:
Postal Code:	Postal Code:
Phone:	Phone:
Email:	Email:

Name of Event:
Type of Event:
Date of Event:
Hours of Event; include set-up/clean-up: Start- _____ End- _____
On-Site Day of Event Contact Name & Cell Phone Number:
How many people will be involved in the event; including participants, spectators, & volunteers:
Location or Route of event on Roads: Please include a map outlining the location or route.
Temporary Road Closure Required? <input type="checkbox"/> Yes <input type="checkbox"/> No
Please attach Event's Proposal; including clean-up plan, map of location/route, etc.

Terms & Conditions

I, _____ shall use due care in carrying out the event to ensure no person is injured and no property is damaged or lost. If such injury, damage or loss occurs, I shall notify the Municipality of Ritchot immediately.

I, _____ accept full responsibility for, and shall indemnify the Municipality of Ritchot, its officers, employees and agents from and against any suits, actions or damages that may be taken arising from this event.

I, _____ shall comply with all Acts, municipal by-laws and terms of this permit respecting this event.

I, _____ accept the responsibility of traffic control, crowd control, barricades, safety precautions, and clean up associated with this event.

I, _____ understand that this permit may be cancelled if I fail to comply with any term of this permit or condition.

I have authority to sign this form, which commits the above mentioned organization to the above terms and conditions.

Applicant Signature

Date of Application

Designated Officer

Date of Issue