

## When is a Development - Building Application required?

A permit is required to construct, alter, extend, renovate, develop, locate, repair, occupy, demolish or remove any building or structure or portion thereof.

## What Documentation is required to acquire a Building Permit for Dwelling?

- A Surveyed Site Plan
- One stamped Engineered Plans
- Stamped house layout Certificate
- Septic Field & Elevation
- A crossing permit may be required.

## What does the Site Plan have to indicate?

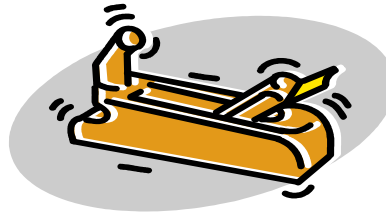
- The Site Plan should indicate proposed setbacks from property lines and all existing structures on the site, if any and must conform to the requirements as set out in the Rural Municipality of Ritchot Zoning By-Law No. 18-2002.

## What must be included in the Blueprints?

- Floor Plans
- Foundation Plans
- Framing Plans
- Roof Plans
- Reflected Ceiling Plans
- Sections and Details
- Building Elevations
- Heating, Ventilation and Air Conditioning Drawings
- Plumbing Drawings

## Where does one call for Inspections?

For Building and Plumbing Inspections you must call the Building Inspector at 1-204-803-5005 or 204-883-2293 ex: 3.



## When is a Building Permit not required?

- patching, painting or decorating; replacement of stucco, siding or shingles with the same material;
- replacement of doors or windows when the opening is not altered;
- replacement of open landing and stairs;
- construction of fences
- installation of cabinets and shelves;
- a detached accessory storage building not greater than 10 square meters (108 sq. ft.)
- non-structural alterations or repairs where the value of such work is less than \$5,000.00.

## Is an Electrical Permit required?

A permit must be obtained from the local Manitoba Hydro Office.

## Is a Permit required for a Well and Septic Field?

Yes. This can be obtained either at the Manitoba Environment Office. Contact the Public Health Inspector/Environment Officer at :

Julie Froese 204-945-7104

## Is a Permit required for a Water and/or Sewer Connection?

There is a cost for Water and/or Sewer Connection Inspections which is payable upon making the Building Permit application.

## Where do I call for a Water and/or Sewer Connection Inspection?

Call the Water & Sewer Inspector at 223-4160 (Cell) or 882-2141 (water treatment plant).

## Where do I obtain a grade for Rural property elevation?

Elevations for Flood Areas can be obtained through our office by making application to the :

Department of Mines, Natural Resources and Environment,  
Water Resources Branch  
Box 13-200 Saulteaux Crescent  
Winnipeg, MB.  
R3J 3W3  
(204) 945-2121 – Robert Belton

## Where can you apply for a Building Permit?

At the Rural Municipality of Ritchot Municipal Office located at:

352 Main Street  
St. Adolphe, MB., R5A 1B9  
8:30 A.M. - 4:30 P.M.  
Monday to Friday



## Is a Driveway Permit required?

An application for a Crossing Permit for properties adjacent to Municipal Roads and Streets must be obtained through the municipal office at the time a Building Permit Application is made for the fee of \$150.00.

An application for a Crossing Permit for properties adjacent to PTH 75 or 59 must be obtained by calling:

Manitoba Hwys & Transportation  
(204) 945-8912

An application for a Crossing Permit for properties adjacent to PR200, 210, 247, 245, 300, 305, 311 must be obtained by calling:

Manitoba Hwys & Transportation  
(204) 945-5658

### Fees:

Variations	\$ 300.00
Variation Tolerance	\$ 100.00
Zoning Memorandum	\$ 75.00
Conditional Use	\$ 300.00
Crossing permit	\$ 150.00

### Building Permit Fees

Main Building	\$ 0.45/sq ft.
Minimum	\$ 100.00
Accessory Bldg	\$ 0.45/sq ft.
Minimum	\$ 50.00
Re-inspection fee	\$ 100.00
Utility inspection fee	\$ 100.00
Foundation	\$ 0.45
Refundable Damage/Security Deposit	
For Major	\$2500.00
For Minor	\$ 500.00

**For further information  
please call:**

**PAULETTE GIESBRECHT**

**204-883-2293 Ext 2**

**Zoning, Planning, Buiding**

**Permits and Utilities**

**Conditional Uses,**

**Variations, Mapping &**

**Addressing**

**Email:**

**[pgiesbrecht@ritchot.com](mailto:pgiesbrecht@ritchot.com)**

**OR Visit our Website at:**

**[www.ritchot.com](http://www.ritchot.com)**

# Permit Guide

