

E-Bill Utility Service Agreement

Name

Date

E-Mail Address

Phone Number

Utility Account Number(s)

Service Address(s)

I, _____ have read and agreed to the present terms and conditions listed below.

I agree to receive E-News from the Municipality of Ritchot. (optional)

Signature

Date

Please read the following terms and conditions carefully, as they contain important information that should be known before subscribing to the E-Bill service.

- The Utility invoice will be provided to the subscriber as a PDF attachment via the email address supplied.
- It is the subscribers' responsibility to provide the correct email address and to inform the Municipality of Ritchot of any changes to their email address. If you have not received your utility invoice, please contact the RM Office at 204-883-2293. **Non-receipt is not justification for late payment and penalties will apply.**
- Printed copies of your e-bill can be used to pay at the RM Office, financial institutions, online, telephone banking, or by mailing a cheque.
- When you agree to the Terms and Conditions of this service, you will no longer receive a paper utility invoice from the Municipality of Ritchot.
- The customer is responsible to pay in full and on time whether the bill has been based on an estimate or actual reading. Failure to receive or loss of the utility statement will not be accepted as reasons for either non-payment or for exemption of late penalties.

Payment Options

- Pre-Authorized debit is available for payments. Forms are available on our website at www.ritchot.com or at the RM Office. Please note a VOID cheque is required with a pre-authorized debit form.
- Payments can be made at the RM Office by cash, cheque.
- Cheques can be mailed to the RM Office with your statement stub. Please do not send cash. A drop box is conveniently located along the south side of the RM Office.
- Payments can be made by internet banking. Please use your correct utility account number.
- Payments returned to the RM office as insufficient funds are subject to additional penalties.

Country Skies. City Ties.
Sous le ciel de la campagne.